

SOCIETY OF PETROLEUM ENGINEERS (SPE), INC.

SECTION CONSTITUTION

Section Name and Purpose

The name of this section is the Wellbore Positioning Technical Section of the Society of Petroleum Engineers (SPE), Inc. The purpose of this section shall be to further the objectives of the Society in the free discussion of matters relating to the domain, to establish consensus on industry best practice and to promote those practices widely.

The Wellbore Positioning Technical Section shall be self-governing within the limitations of the SPE Bylaws and the policies established by the SPE Board of Directors.

Jurisdiction

The jurisdiction of this section will encompass the subject of wellbore positional survey measurement, accuracy and associated topics.

Membership

All Members, Associate Members and Student Members of the Society of Petroleum Engineers, who are in good standing, are qualified as Voting Members of the Section. SPE members wishing to join the Section will self register via the SPE web site's Technical Section page.

When a vote on an issue is taken, only SPE members may vote and the total votes by members of any one organization are restricted to three or less.

Officers

The officers of this section shall be a chairperson, a program chairperson, a secretary, a treasurer and a webmaster, who shall each be elected for a two year term, subject to the following constraints:

- All officers must be Members of SPE, Inc., in good standing with the Society at the time of their election.
- The Chairperson will not be directly elected; instead, the Program chairperson will succeed automatically to the position of Chairperson.
- To maintain continuity, the election of the Program chairperson will take place in the year intervening between the elections for the other officers.

A vacancy in any office occurring between elections shall be filled by appointment of the remaining office bearers, pending the holding of an election at the next annual meeting of the Section.

Board of Directors

A section board of directors shall be composed of the forenamed officers plus three other members of the section.

Election of Officers

Six months before the term of any officer is due to end, the 3 non-officiating members of the board shall constitute a nominating committee and begin to canvass the members of the section to determine those willing and qualified to serve as officers. The nominating committee shall present the name of at least one candidate for each office at the Annual Meeting of the section. Additional nominations may be made from the floor. It is acceptable for incumbent officers to stand for re-election.

The officers of the section shall be elected at the Annual meeting. Election shall be by majority vote of SPE Members. The vote will normally be taken amongst those present at the Annual meeting, but may be carried out electronically prior to the meeting, with a voting deadline no earlier than 10 days prior to the meeting. Officers shall take office immediately following the meeting at which they are elected.

Election of the non-officiating members of the board of directors shall be held every two years, at the same meeting as the election of the Program Chairperson.

Duties of Officers

The Chairperson shall preside at all meetings of the section and the section board of directors. He/she shall appoint all committees and perform all other duties that pertain to the direction of the section.

The program Chairperson shall be responsible for the arrangement of programs, entertainment, and incidental details relating to meetings. In the absence of the Chairperson, he/she shall serve as Chairperson.

The secretary shall record the proceedings of the meetings of the section and attend to all correspondence, and issue all calls and announcements of meetings.

The treasurer will maintain an account, and receive and disburse funds.

The Webmaster will manage the Section's web pages.

Meetings

The Annual Meeting of the section shall be held close to or coincident with the main SPE ATCE.

Other ordinary meetings of the section shall be held regularly as required by the membership, typically this will be one meeting held approximately 6 months after the annual meeting.

To encourage the ethos of open technology transfer, the section specifically encourages participation by non-section and non-SPE members in its meetings.

The secretary shall notify, by e-mail or other convenient means, each member in good standing and other interested parties of forthcoming meetings.

Special decision-making meetings or meetings of the officers to consider important business or to hear technical papers or discussions that cannot be scheduled at regular meetings may be called by the Chairperson.

Technical Decisions and Recommendations

Sub-committees and Work Groups will report their findings and recommendations at Section meetings, for discussion by the membership. Decisions to endorse findings and adopt recommendations will be determined by the votes of the members present at the meeting.